

February 15th, 2019

Dear Legend Residents,

As part of the Legend Condominium Association reconstruction project, Cornerstone Managing Partners (CMP), with Pipe Trades and Proform will be conducting an initial in-suite audit of all suites. The purpose of this audit is to accomplish the following goals;

1. *Determine functional state of domestic water shut-off valves*
 - a. As part of the reconstruction project, the domestic water system will receive new heat exchangers, the installation of additional shut-off valves as required in the core systems and the removal and replacement of the domestic recirculation lines on 11 & 17. Additionally, the entire domestic core water system will be sanitized and flushed upon completion of the repairs. To complete this upgrade, all shut-off valves to the suites need to be functioning. During the walk through, our Team will be identifying the functional state of the shut-off valves in each suite. Shut off valves that are not functioning properly will be scheduled for repair. **Please ensure access to your domestic shut off valve** by removing any high stacked items near the ceiling panel in your entrance closet.

2. *Identify rocking toilets*
 - a. It was identified that a number of toilets “rock” due to the flange being placed too high during the original construction. CMP will audit all toilets in the suite and note which ones need to be corrected during the in suite re-construction.

3. *Document finishes in suites*
 - a. During the kitchen stack cast iron replacement and HVAC repairs, we will need to open walls and potentially remove portions of kitchens to access the pipe. In order to access the extent of repairs, we will be documenting the finishes of each suite’s kitchen and area behind the HVAC system.

On **February 25th**, our Team will begin on the 2nd floor and work our way through all suites. Management will provide access to all suites with the presence of a security guard. Before leaving each suite, we will leave a report of our findings for your suite documenting which items need to be repaired. We will complete as many suites as possible in one day, we expect to be in suites 15 – 30 minutes. Our goal is to complete the entire process in one week, but pending progress may need to extend into the week of March 4th.

Thank you for your cooperation during this process. Please do not hesitate to reach out with questions.

Thank you,

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